Application Checklist
Radiologic Technology Program

❑ **APPLY TO WESTERN DAKOTA TECHNICAL COLLEGE (WDTC):**
  o Students must first gain acceptance to WDTC. The WDTC application can be completed online at: WDTC Admissions Application

❑ **SUBMIT COLLEGE TRANSCRIPT(S):** Submit official college transcripts to Western Dakota Technical College, ATTN: Admissions

❑ **PREREQUISITE COURSES:**
The following courses must be completed with a "C" or higher to secure a seat in the Radiologic Technology program:
  o HC213 Medical Terminology I
  o HC114 Anatomy and Physiology for the Health Professions
  o HC116 Anatomy & Physiology for Health Professions Lab
  o CMST101 Fundamentals of Speech
  o MATH105 Mathematical Reasoning
  o PSYC101 General Psychology **or** SOC 100 Introduction to Sociology

The following items must be completed and submitted to the Radiologic Technology program to secure a seat in the technical classes:

❑ **TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS):** https://www.wdt.edu/future-students/testing-information/
  o Composite score of a 60 or higher
  o You can take the TEAS a maximum of 3 times, with a 1 week waiting period between re-tests. ($70.00 testing fee each test). Please contact the Admissions Department to schedule the TEAS test. Admissions will send final scores to Radiologic Technology program.

❑ **IMMUNIZATION REQUIREMENTS:** All documents must show record of complete immunization or prove immunity through a titer. All documents must be submitted to the Castle Branch Compliance Tracker order. There is a $49.99 fee. Package **Code: WP55im** https://portal.castlebranch.com/WF75.
  o Hepatitis B Series
  o Annual TB Test
  o MMR
  o Tdap
  o Varicella (Chicken Pox)
  o COVID-19
  o Annual Flu Shot

❑ **CPR CERTIFICATION:**
  o Upload a copy of current American Heart Association Healthcare Provider BLS CPR certification to the Castle Branch Compliance Tracker.
  o CPR courses are available through WDTC's Corporate Education Department: https://www.wdt.edu/corporate-education-center/cpr-classes/

❑ **DRIVER'S LICENSE:**
  o Present your current driver's license to the Admissions Office so a copy can be made.

The following items must be completed after acceptance of a seat in the technical classes and before the start of technical classes:

❑ **BACKGROUND CHECK:**
  - o Complete a background check through https://portal.castlebranch.com/WF75. There is a $51.00 fee to submit your background request. Results will be sent directly to WDTC.
  - o Background Checks must be ordered and completed no later than 2 weeks before the start of technical classes. Failure to complete your order on time could result in the loss of a seat in the program.
  - o Copies of the report are not required.
  - o Package Code: **WP55bg**

❑ **DRUG TEST:**
  - o Complete a drug test through https://portal.castlebranch.com/WF75. There is a $50.00 fee to request a drug test. Results will be sent directly to WDTC.
  - o Drug Tests must be ordered and completed no later than two weeks before the start of technical classes. Failure to complete your order on time could result in the loss of a seat in the program.
  - o Copies of the test are not required.
  - o Package Code: **WP55dt**

Note: If you are or have been convicted, pleaded guilty or no contest to, or received a suspended imposition of sentence for a felony or certain misdemeanors, you are advised that you may not be able to complete all course requirements for your chosen program, you may be prevented from taking required certification/licensure examinations in your chosen program field, and you may be prevented from gaining employment in your program field.

Students that sit out for a spring or fall semester, or longer, will return under a new catalog and may be required to repeat courses or successfully complete new or revised skills or competency assessments. Before readmittance, the program may need to determine if a student is eligible to continue in technical courses. Program sequencing and cohort size may prevent enrollment in technical courses.

Clinicals, practicums, and internships may include, but are not limited to, differential shifts (evenings, nights, weekends, and holidays) to meet industry expectations. This may require travel outside the Rapid City Area.