
Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

The Western Dakota Tech Board of Trustees met on Wednesday, November 13, 2024, at 11:30 am, in person at the Western Dakota Tech campus in the Pennington County Room. The meeting was also available virtually via Teams. The board trustees in attendance included: Tom Brunner, Brad Heltzel, Curt Pochardt, Andrea Powers, Mike Roesler, Andy Scull, and Dr. Steve Willard.

Absent with notice: Lynn Kendall and Linda Rabe.

WDTC leadership staff attending included: Christine Goldsmith, Tiffany Howe, and Debbie Toms.

Others present included: Matt Greene, Missy Ginsbach, Andrew Kapelewski, Jonathan McCoy, and Noelle Simmons.

Board Development 11:30 am

[Campus Facilities Vision](#) - Donovan Broberg, Principal Architect, ARC International

Donovan Broberg presented on the campus facilities vision and on-campus student housing.

Board Meeting – 12:00 pm

1. **CALL TO ORDER**

Chairman WILLARD called the meeting to order at 12:04 pm with a roll call to order.

2. **APPROVAL OF AGENDA**

BRUNNER moved, and ROESLER seconded to approve the November agenda. MOTION CARRIED (7-0).

3. **CONFLICT OF INTEREST**

WILLARD asked if any trustee had potential conflicts. None were disclosed.

4. **PUBLIC COMMENTS**

WILLARD asked if there were any public comments, none were expressed.

INFORMATION ITEMS

5. **[PRESIDENT'S REPORT](#)**

Acting President, Christine Goldsmith, shared updates on tasks, initiatives, and the [HR Update](#). Vice President for Data Strategy and Enrollment, Debbie Toms, provided an update on preliminary Spring 2025 enrollment.

6. **FINANCE REPORT**

a. **[APPROVAL of FY25 Budget Amendment](#)**

Christine Goldsmith presented the monthly finance report and the FY25 budget amendment for approval. Motion to approve the FY25 budget amendment by POWERS, seconded by

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BRUNNER. MOTION CARRIED (7-0).

7. **FOUNDATION BOARD PRESIDENT'S UPDATE**

The Foundation President, Jonathan McCoy, shared the following updates.

- a) The Foundation Gala was held last month and resulted in a net of \$23,000.
- b) The Executive Director search is on hold.
- c) Received terms for on-campus housing from a potential developer and they are being reviewed.
- d) The Foundation is seeking legal counsel to provide representation for housing.

8. **APPROVAL ITEM: [WDTC BOARD OF TRUSTEES & FOUNDATION RESOLUTION](#)**

Motion to approve by ROESLER, seconded by HELTZEL, to approve the Resolution.

MOTION CARRIED (7-0).

9. **CONSENT AGENDA**

- a. APPROVAL ITEM: [Minutes from October 9, 2024 Regular Meeting](#)
- b. APPROVAL ITEM: [Bills to Pay](#)

Motion by BRUNNER and seconded by SCULL, to approve the Consent Agenda.

MOTION CARRIED (7-0).

10. **PRESIDENT SEARCH COMMITTEE REPORT**

SCULL provided an overview of steps that have been taken and the anticipated timeline moving forward. Proposals from two companies are expected this month, with a recommendation going to the Board at the December meeting for a company to move forward with.

11. **AGENDA ITEM SUGGESTIONS FOR NEXT MEETING**

Chairman WILLARD asked if there were any agenda item suggestions for the next meeting.

POCHARDT shared an interest in exploring potential expansion for Board participation via ex officio and representatives from specific groups.

12. **NEXT MEETING DATE**

The next meeting is scheduled as follows: December 18, 2024 | 11: 30 am | Pennington County Room

13. **EXECUTIVE SESSION**

SCULL moved, seconded by POCHARDT to go into Executive Session at 1:00 pm, per SDCL 1-25-2(3), Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

MOTION CARRIED (7-0).

The Executive Session concluded at 1:24 pm.

14. **ADJOURNMENT**

BRUNNER moved and ROESLER seconded to adjourn at 1:24 pm. MOTION CARRIED (7-0).

Board of Trustees Meeting Minutes

Wednesday, November 13, 2024

11:30 a.m.

Pennington County Room

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Respectfully Submitted,

Board Chair

DRAFT