

Board of Trustees Meeting Minutes

Wednesday, March 13, 2024

11:30 a.m.

Pennington County Room

Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

The Western Dakota Tech Board of Trustees met on Wednesday, March 13, 2024, at 11:30 am, in person at the Western Dakota Tech campus in the Pennington County Room. The meeting was also available virtually via Teams. The board trustees in attendance included: Brad Heltzel, Dick Johnson, Lynn Kendall (via Teams and in attendance for Executive Session only), Curt Pochardt, Andrea Powers, Linda Rabe, Andy Scull, and Dr. Steve Willard.

Absent with notice: Tom Brunner

WDTC leadership staff attending included: Dr. Ann Bolman, Tina Easton-Espe, and Christine Goldsmith.

Others present included: Missy Ginsbach, Mike Hickey (Attorney, Bangs McCullen Law Office, in attendance for Executive Session only), Nora Leinen, Diana Newman, Noelle Simmons, and Pam Stillman-Rokusek.

Board Meeting

1. **CALL TO ORDER**

Chairman POCHARDT called the board meeting to order at 11:33am with a roll call to order.

2. **EXECUTIVE SESSION**

JOHNSON moved, seconded by RABE to go into Executive Session at 11:35am per SDCL 1-25-2 – (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. MOTION CARRIED (7-0) via ROLL CALL VOTE.

POWERS arrived at 11:40am.

The Executive Session concluded at 12:28pm. A break was taken, with the meeting back in session at 12:51pm.

3. **APPROVAL OF AGENDA**

WILLARD moved, and HELTZEL seconded to approve the March agenda. MOTION CARRIED (7-0).

3. **CONFLICT OF INTEREST**

POCHARDT asked if any trustee had potential conflicts. None were disclosed.

4. **PUBLIC COMMENTS**

POCHARDT asked if there were any public comments, none were expressed.

INFORMATION ITEMS

5. **PRESIDENT'S REPORT**

Dr. Bolman presented on the following topics: Funding Update, Update on Process for Redeveloping Articulation Agreement with the Division of Criminal Investigation, Build Dakota Strategic Planning Meeting, HR Update, ATEA Awards, and shared the [HR Update](#) for informational purposes.

Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

6. **FOUNDATION BOARD PRESIDENT'S UPDATE**

Foundation Director, Nora Leinen, shared the below updates.

- a. Reminder for upcoming Regional Leader Breakfasts, scheduled as follows: March 26 in Belle Fourche, April 30 in Hot Springs, and May 7 in Wall. The next event for Rapid City will be in the Fall.
- b. Reminder - the Foundation is sponsoring a Chamber Mixer in Box Elder in March.
- c. Build Dakota Updates
 - I. They are hosting a mixer networking event to invite interested industry sponsors.
 - II. Nora shared figures for how many applications have come in from students and how many interested industry sponsors they have.
- d. The Foundation is working on creating their budget for the upcoming fiscal year.

7. **BOARD DISCUSSION**

- a. [President Evaluation Process](#)
- b. Off-site Meeting in Spearfish on April 10, 2024
- c. Board Retreat Dates and Topics

The board discussed items a. – c. above. The retreat will be held on July 19, 2024.

8. **FINANCE ITEMS**

- a. [Finance Report](#)
- b. [Monthly Fund Chart](#)
- c. [Interim Accrual Statements](#)

Christine Goldsmith presented the monthly finance report, monthly fund chart, and the updated accrual statement.

9. **CONSENT AGENDA**

- a. APPROVAL ITEM: [Minutes from January 20, 2024 Special Meeting](#)
- b. APPROVAL ITEM: [Minutes from February 14, 2024 Meeting](#)
- c. APPROVAL ITEM: [Bills to Pay](#)
- d. APPROVAL ITEM: [Surplus Items](#)

Motion by SCULL and seconded by RABE, to approve the consent agenda. MOTION CARRIED (7-0).

10. **AGENDA ITEM SUGGESTIONS FOR NEXT MEETING**

None at this time.

11. **NEXT MEETING DATE**

Next Meeting Date: April 10, 2024 | 11:30am | 1824 Spirit Lane, Spearfish, SD.

13. **ADJOURNMENT**

HETZEL moved and POWERS seconded to adjourn at 1:59pm. MOTION CARRIED (7-0).

Board of Trustees Meeting Minutes

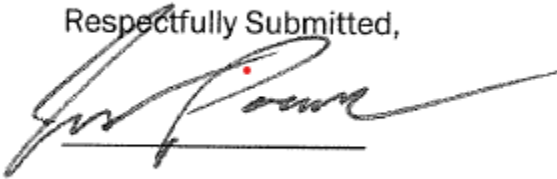
Wednesday, March 13, 2024

11:30 a.m.

Pennington County Room

Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Power", written over a horizontal line. The signature is fluid and cursive.

Board Chair