

Board of Trustees Meeting Minutes

Wednesday, April 10, 2024

11:30 a.m.

1824 Spirit Lane, Spearfish, SD

Western Dakota Technical College prepares students to be highly-skilled professionals through accessible, career-focused programs to improve their lives, while adapting to community workforce needs and positively impacting our economy.

The Western Dakota Tech Board of Trustees met on Wednesday, April 10, 2024, at 11:30 am, in person at 1824 Spirit Lane, Spearfish, SD. The meeting was also available virtually via Teams. The board trustees in attendance included: Tom Brunner, Brad Heltzel, Dick Johnson, Curt Pochardt, Andy Scull (via Teams), and Dr. Steve Willard.

Absent with notice: Lynn Kendall, Andrea Powers, and Linda Rabe.

WDTA leadership staff attending included: Dr. Ann Bolman, Tina Easton-Espe, Christine Goldsmith, Kelly Oehlerking (via Teams), and Debbie Toms.

Others present included: Missy Ginsbach, Jonathan McCoy, Diana Newman, Noelle Simmons, and Pam Stillman-Rokusek (via Teams).

Guests present for the discussion during the board development session included: Kirk Easton; Spearfish School District Superintendent, McKenzie Lee, Medical Science Instructor, Kory Menken; Executive Director, Spearfish Economic Development Corp., Lana Main; District Curriculum Director, Cameron Miller, High School Counselor, Jill Murphy, High School Counselor, Shantal Pochop; Automotive Instructor; and Joe Williams; High School Principal.

Board Development – 11:30 am

Discussion with Spearfish school district and community partners.

Discussion occurred on the goals for the new CTE center, possible partnerships, trends and career paths.

Board Meeting

1. **CALL TO ORDER**

Chairman POCHARDT called the board meeting to order at 12:32pm with a roll call to order.

2. **THANK YOU TO SPEARFISH SCHOOL DISTRICT**

On behalf of Western Dakota Technical College and the Board of Trustees, they would like to express gratitude to the Spearfish school district for hosting us, engaging in discussion, providing a tour of the new CTE center, and for your welcoming hospitality during our visit to Spearfish.

3. **APPROVAL OF AGENDA**

BRUNNER moved, and JOHNSON seconded to approve the April agenda. MOTION CARRIED via ROLL CALL VOTE (6-0).

3. **CONFLICT OF INTEREST**

POCHARDT asked if any trustee had potential conflicts. None were disclosed.

4. **PUBLIC COMMENTS**

POCHARDT asked if there were any public comments, none were expressed.

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INFORMATION ITEMS

5. **PRESIDENT'S REPORT**

Dr. Bolman presented on the following topics: Enrollment Funnel, Funding Update, Housing Update, Board of Tech Ed Meeting, and [HR Update](#).

There was discussion around appointing of board members and the potential for the Governor's Office to appoint board members.

6. **FOUNDATION BOARD PRESIDENT'S UPDATE**

Foundation President, Jonathon McCoy, shared updates on finance related items the WDT Foundation is working on and upcoming Regional Leader Breakfasts.

8. **FINANCE ITEMS**

- a. [Finance Report](#)
- b. [Monthly Fund Chart](#)
- c. [Interim Accrual Statements](#)
- d. [FY25 Budget Overview](#)

Christine Goldsmith presented the monthly finance report, monthly fund chart, and the updated accrual statement. The FY25 Budget Overview was presented for informational purposes and to solicit feedback.

9. **CONSENT AGENDA**

- a. APPROVAL ITEM: [Minutes from March 13, 2024 Meeting](#)
- b. APPROVAL ITEM: [Bills to Pay](#)

Motion by JOHNSON and seconded by BRUNNER, to approve the consent agenda. MOTION CARRIED (6-0) via ROLL CALL VOTE.

10. **AGENDA ITEM SUGGESTIONS FOR NEXT MEETING**

None at this time.

Two announcements were shared:

- a. Reminder that the President's Evaluation Survey will be distributed to the Board on April 15, 2024.
- b. JOHNSON will resign from the Board as of June 30, 2024.

11. **NEXT MEETING DATE**

Next Meeting Date: May 8, 2024 | 11:30am | Pennington County Room

12. **EXECUTIVE SESSION**

WILLARD moved, seconded by HELTZEL to go into Executive Session at 2:46pm per SDCL 1-25-2 – (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. MOTION CARRIED (6-0) via ROLL CALL VOTE.

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SCULL left the meeting at 2:56 pm. The Executive Session concluded at 2:56 pm.

13. **ADJOURNMENT**

BRUNNER moved and WILLARD seconded to adjourn at 2:56pm. MOTION CARRIED (5-0).

Respectfully Submitted,

Board Chair

DRAFT